



FORWARD-THINKING

BACKROOM HOUSEKEEPING AND SAFETY



Tips for Backroom Housekeeping and Safety

A disorganized backroom is more than an inconvenience. It's a serious safety hazard.

Items Should Be Easy to Reach

- Avoid placing items where workers will have to stretch, twist or otherwise engage in unsafe lifting behavior.
- Make sure items are not stacked in a precarious manner that could result in items falling and striking workers.
- Keep stepladders and other equipment accessible and in good condition.

Controls and Equipment Should Be Accessible

- Controls and equipment may be located in the backroom, and they must be accessible.
- This may include sprinkler system control valves and electrical panels.
- Any safety equipment kept in the backroom, such as fire extinguishers or medical supplies, should also be easily accessible.

Exits Should Be Clear

- The aisles should be wide enough to ensure that people can pass.
- The exits should never be blocked, and emergency exits should stay unlocked when people are present.
- Watch for tripping hazards, such as cords in the walkway.
- Clean up any boxes or other items in the walkway.
- Watch for spills and puddles and clean them up.

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